



FREEPORT AREA SCHOOL DISTRICT
Freeport, Pennsylvania

BOARD OF SCHOOL DIRECTORS
REGULAR MEETING AGENDA

Wednesday, June 19, 2019, at 7:30 pm

Executive Session – 6:30 pm

Attachment

1. CALL TO ORDER BY THE PRESIDENT

a. Roll Call:

Melanie Bollinger	Frank J. Borrelli
Christine Davies	John K. Haven
Richard G. Hill, Jr.	Michael J. Huth
Daniel P. Lucovich	Frank C. Prazenica, Jr.
Barbara Toy-Gaydos	

b. Pledge of Allegiance

c. Welcome Visitors

Visitors are welcome to comment on any agenda items at this time under the direction of the President. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by School District Policy.

Board members and visitors are reminded to please silence their mobile devices.

2. REPORTS

- | | |
|---|-------|
| a. Minutes of the Regular Meeting held on May 8, 2019 | Tab A |
| b. Secretary's Meeting Report | Tab B |
| c. Lenape Technical School Report | |
| d. Administration Reports | Tab C |

- e. President’s Report and
- f. Armstrong-Indiana Intermediate Unit 28 (ARIN) Report
- g. Legislative Report
- h. Committees Report
- i. Freeport Area School District Foundation Report

3. PERSONNEL

- a. Action on accepting the resignation of Lugene S. Young, part-time Cafeteria Worker, effective May 31, 2019. Tab D
- b. Action on accepting the resignation of Stacy A. DeVivo, Educational Assistant, effective May 31, 2019. Tab E
- c. Action on accepting the resignation of Stacey L. Chounet, Teacher, effective June 30, 2019. Tab F
- d. Action on accepting the resignation of Anne B. Ferguson, Teacher, effective January 15, 2020. Tab G
- e. Action on approving the employment of the individuals listed below as full time Teachers for the District, effective August 19, 2019, and contingent on satisfactory completion of all pre-employment requirements:

Name	Annual compensation set by contract for Degree/Step
i. Lydia J. Gasienski	\$38,500
ii. Jessica N. Queck	\$42,500

- f. Action on approving the employment of Lisa M. Hohman as a full time Custodian, at an hourly wage rate of \$12.45, effective June 20, 2019, and contingent on satisfactory completion of all pre-employment requirements.

Attachment

- g. Action on the recommendation to employ Tahnelle E. Herrit as an English as a second language (ESL) instructor for the 2019-2020 school year, at a daily rate of compensation of \$130, effective August 19, 2019, and contingent on satisfactory completion of all pre-employment requirements.
- h. Action on approving the employment of [Morgan M. McCurdy](#) as a full time 12-month Building Secretary, at an hourly wage rate of \$14.00, effective [June 27, 2019](#), and contingent on satisfactory completion of all pre-employment requirements.
- i. Action on approving the employment of [John M. Bowser](#) as a Long-Term Substitute School Counselor, at an annual salary of \$39,500, prorated for days worked, effective August 19, 2019, and contingent on satisfactory completion of all pre-employment requirements.
- j. Action on approving the employment of [Nicholas B. Cirrincione](#) as a Long-Term Substitute Teacher, at an annual salary of \$38,500, prorated for days worked, effective [September 3, 2019](#), and contingent on satisfactory completion of all pre-employment requirements.
- k. Action on approving a request from Employee No. 1542 for Family and Medical Leave Act (FMLA) leave.
- l. Action on approving the attached revised list of bus drivers for the 2019-2020 school year as recommended by the State Auditors. Tab H
- m. Action on approving the employment of the paid and volunteer individuals listed on the attachment for the District's Extracurricular Programs during the 2018-2019 school year, with salaries in accordance with contracted terms of remuneration approved by the Board. Tab I
- n. Action on approving the employment of the paid and volunteer individuals listed on the attachment for the District's Athletics Programs during the 2019-2020 school year, with salaries in accordance with contracted terms of remuneration approved by the Board. Tab J

Attachment

- o. Action on approving the employment of the paid and volunteer individuals listed on the attachment for the District's Extracurricular Programs during the 2019-2020 school year, with salaries in accordance with contracted terms of remuneration approved by the Board. Tab K
- p. Action on approving the employment of the substitute personnel listed on the attachment for the 2019-2020 school year, at compensation rates approved by the board, contingent on satisfactory completion of all pre-employment requirements. Tab L

4. CURRICULUM AND TECHNOLOGY

- a. Action on the request of Richard A. Burns, Special Services Coordinator, to attend the Pennsylvania Training and Technical Assistance Network (PaTTAN) Special Education Leadership Summer Academy at Bedford Springs, Pennsylvania, from July 22-25, 2019, at a cost to the District of \$800. Tab M

5. ATHLETICS AND ACTIVITIES

- a. Action on approving chorus and band festivals for the 2019-2020 school year as provided on the attachment. Tab N
- b. Action on the request of Jennifer A. Dell, South Buffalo Elementary Choral Director, for approval of the South Buffalo Elementary 4th and 5th Grade play, *What Happened After Once Upon a Time*, to be performed on November 21 and November 22, 2019, contingent on sufficient student participation.
- c. Action on approving the request of Charles M. Shipman, Jr., Band Director, for pre-approval of the Marching Band High School and Middle School student field trip to Philadelphia, PA, on October 12-13, 2019. Tab O

Attachment

- d. Action on approving the request of Charles M. Shipman, Jr., Band Director, and Thomas D. Koharchik, Choir Director, for pre-approval of the Music Department High School student field trip to Baltimore, MD, on May 8-9, 2020. Tab P
- e. Action on approving the request of Charles M. Shipman, Jr., Teacher, for pre-approval of the High School student field trip to Washington, DC, on May 15-17, 2020. Tab Q

6. POLICY**7. OTHER BUSINESS**

- a. Action on approving the attendance of _____ at the Pennsylvania Association of School Administrators/ Pennsylvania School Boards Association (PASA/PSBA) School Leadership Conference on October 16-18, 2019, in Hershey, Pennsylvania, at a cost to the District of approximately \$800 for each attendee, including the cost of registration, lodging, toll charges, meals, and mileage. Tab R
- b. Action on appointing _____ as the Board's Voting Delegate[s] to the Pennsylvania School Boards Association (PSBA) 2019 Delegate Assembly to be held on October 18, 2019. Tab S
- c. Action on approving the attached student handbooks/codes of conduct for the 2019-2020 school year. Tab T
- d. Action on approving the election of Timothy Scaife as the Lenape Joint Operating Committee and Armstrong County Area Vocational-Technical School Board Treasurer for a one (1) year term expiring on June 30, 2020. Tab U
- e. Action on approving the attached agreement with the Pace School, for extended school year educational services to be provided to a District resident student in accordance with the student's IEP, from July 1, 2019, through August 1, 2019, at a cost to the District of \$2,600. Tab V

Attachment

- f. Action on approving the attached Extended School Year Service Agreement with Pittsburgh Behavioral Services, Inc., for services to be provided to a District resident student in accordance with the student's IEP, from June 3, 2019 through August 21, 2019, at an hourly rate of \$60. Tab W
- g. Action on approving the attached Addenda to the Agreements with the individuals listed to serve as School Police Officers, to establish an hourly fee of [\\$27.50](#), effective [July 1, 2019](#). Tab X
- h. Action on approving the District's one-year membership in the University of Pittsburgh's Tri-State Area School Study Council, at a cost of \$600. Tab Y
- i. Action on approving the District's 2019-2020 membership in The Forum for Western Pennsylvania School Superintendents, at a cost of \$1,600. Tab Z
- j. Action on approving the attached 2019 Pennsylvania Youth Survey (PAYS) Agreement Form, for participation in an online survey of District students, to be conducted from September 9, 2019 through November 20, 2019, at no cost to the District. Tab AA
- k. Action on accepting the attached proposal of Salsgiver, Inc., for backup Internet services, at a monthly recurring cost of \$150. Tab BB
- l. Action on approving the District's membership in the Armstrong Indiana (ARIN) Intermediate Unit Guest Teacher Consortium for the 2019-2020 school year, at a cost of \$400. Tab CC
- m. Action on approving the attached Transportation Consortium Agreement with the Armstrong Indiana (ARIN) Intermediate Unit, for Consortium membership during the 2019-2020 through 2022-2023 school years. Tab DD
- n. [Action on approving the attached agreement with the Armstrong Indiana \(ARIN\) Intermediate Unit 28, to provide Licensed Professional Counselor services, from July 1, 2019, through June 30, 2020, at a cost not to exceed \\$83,885.83, contingent on Administration approval.](#) Tab EE

- Attachment*
- o. Action on appointing the firm of Tucker Arensberg, P.C. as school board solicitor for the 2019-2020 school year as per the firm's proposal dated May 30, 2019. Tab FF

 - p. Action on the recommendation to appoint Children's Community Pediatrics as elementary and secondary school physicians for the 2019-2020 school year at an annual rate of \$4,500. Tab GG

 - q. Action on the recommendation to appoint Merit Dental as school district dentists for the 2019-2020 school year at an annual rate of \$100. Tab HH

 - r. Action on accepting the crowdfunded donations listed on the attachment, with a total value of \$644.50. Tab II

 - s. Action on accepting the donation of \$15,295 from the South Buffalo PTO, to be used to purchase and install an electronic message board at the entrance to South Buffalo Elementary School.

 - t. Action on approving attached Change Order No. GC-11 to the Freeport Area Middle School Project General Construction Agreement with Massaro Corporation dated June 5, 2014, at a decreased cost in the contract sum of \$89,175. *FYI*

 - u. Action on approving attached Change Order No. GC-12 to the Freeport Area Middle School Project General Construction Agreement with Massaro Corporation dated June 5, 2014, at a decreased cost in the contract sum of \$25,000. *FYI*

 - v. Action on approving the payment of \$178,400 to Massaro Corporation, as per the attached Freeport Area Middle School Project Contractor's Application for Payment No. 020 dated June 14, 2019. *FYI*

8. FINANCE

- a. Action on approving the May financial reports as listed: Tab JJ
 - General Fund – Revenue
 - General Fund – Expense
 - General Fund – Balance Sheet
 - Capital Projects Fund – Revenue and Expense
 - Capital Projects Fund – Balance Sheet
 - Food Service Fund – Income Statement
 - Food Service Fund – Balance Sheet
 - High School Student Activity Fund
 - Middle School Student Activity Fund
 - Investment Report
 - Freeport Area Middle School Project Budget

- b. Action on approving payments in the amount of Tab KK
\$1,307,132.52 as listed:

General Fund Payments	\$1,223,195.19
Athletic Payments	\$1,603.00
Food Service Payments	\$39,442.20
Capital Project Fund Payments	\$42,892.13

- c. Action on approving the attached list of budgetary transfers. Tab LL

- d. Action on authorizing the Business Manager to make final year-end 2018-2019 budgetary transfers, which will be reported to the Board for approval in September 2019, as recommended by the state auditor.

- e. Action on approving the transfer of funds to the capital projects fund to cover the cost of improvements to wall padding in all District gymnasiums. Tab MM

- f. Action on approving the sale of five (5) marching bass drums to New Kensington-Arnold School District in the amount of \$2,000 with funds received to be deposited in the band student activity fund and used to replace, purchase or repair musical instruments.

- g. Action on approving the issuance of the attached request for proposals for banking services. Tab NN

Attachment

- h. Action on approving the student activity accounts listed on the attachment for the 2019-2020 school year. [Tab OO](#)
- i. Action on awarding property and casualty insurance coverage for the 2019-2020 school year to Liberty Mutual Insurance through Arthur J. Gallagher & Co., per the attached proposal. [Tab PP](#)
- j. Action on awarding workmen's compensation insurance coverage for the 2019-2020 school year to Highmark Casualty Insurance Company in the amount of [\\$64,297](#), per the attached proposal. [Tab PP](#)
- k. Action on adopting the proposed Final Budget of the School District for the 2019-2020 fiscal year on form PDE-2028 as presented to the School Board as a Final Budget for the School District General Fund in the amount of \$33,474,265:
3.0% (64.3 mills) Armstrong County
2.3% (148.9 mills) Butler County [Tab QQ](#)
- l. Action on approving the attached Annual Tax Levy Resolution providing for the levy of taxes for school purposes for the school year beginning July 1, 2019, subject to the provisions of the Local Tax Collection Law and in accordance with the tax rates approved on Form PDE-2028. [Tab RR](#)
- m. Action on authorizing a homestead and farmstead real estate tax assessment exclusion for the school year beginning July 1, 2019, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), in accordance with the attached resolution and the tax rates approved on Form PDE-2028. [Tab SS](#)

9. NEXT MEETING

REGULAR MEETING – July 10, 2019, at 7:30 pm

Concerns or comments from Board members.

Attachment

Visitors are welcome to comment on any non-agenda items at this time under the direction of the President. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by School District Policy.

10. ADJOURNMENT

*A work session will follow the Regular Meeting, if necessary.
A closed executive meeting will follow the work session, if necessary.*